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Date: Tuesday, 17 September 2013

Governance Support
Town Hall
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Dear Member

HARBOUR COMMITTEE - MONDAY, 23 SEPTEMBER 2013

I am now able to enclose, for consideration at the Monday, 23 September 2013 meeting of the Harbour Committee, the following reports that were unavailable when the agenda was printed.

Agenda No	Item	Page
6.	Torquay/Paignton and Brixham Harbour Liaison Forums	(Pages 46 - 54)
10.	Tor Bay Harbour Authority Performance Monitoring	(Pages 55 - 60)

Yours sincerely

Kay Heywood
Clerk

Meeting Title

Torquay & Paignton Harbour Liaison Forum

Venue

Torquay Harbour Office

Date

10th September 2013 at 10:30

Present

Capt K Mowat (KM) Mr J Turner (JT) Cllr J Faulkner (JF) Mr M Stewart (MS)	Mr J Bond (JB) Capt P Labistour (PL) Gordon Oliver(GO) Cllr B McPhail (BM)	Cllr N Amil (NA) Mr W Butcher (WB) Ms C Clayton (CC)
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Agenda Items

1. Apologies
2. Minutes of the last meeting
3. Matters arising from the last minutes
 - a) Blue Sea Food Company - update
 - b) Ferry pontoons - update
 - c) Marine Conservation Zones – update
 - d) Parking Enforcement – update
 - e) Harbour website-update
 - f) Torquay Harbour fairway/Trinity House - update
 - g) Quayside angling – update
 - h) Port Masterplan - update
4. Capital Works
 - a) Haldon Pier - update
 - b) Princess Pier - update
 - c) Torquay inner harbour pontoon berths – update
5. Town Dock
6. Tor Bay Harbour Authority Business Register - review
7. Maritime Events 2013 & 2014
8. Harbour Budget/Charges 2014/15
9. Safety of harbour sponsored events (WB)
10. Edge protection of new ferry landing stage (WB)
11. Local Notices to Mariners (WB)
12. Harbour Committee
 - a) Upcoming agenda

Date of the next meeting 3rd December 2013 at 1030

1.	Apologies for Absence	Action
	Apologies were received from Mr M Ould, Mr C Baker, Mr G Jennings, Mr D Musgrove, Cllr M Hytche, Clare Rugg, Marshall Ritchie and Ms H Meacock.	
2.	Minutes of the last meeting	Action
	It was agreed that the minutes of the last meeting on the 21 st May 2013, were a true and accurate record of that meeting.	
3.	Matters Arising	Action
a)	Blue Sea Food Company KM reported that JT had written to the company with a list of complaints and that despite assurances improvements had not been made including for example lorries reversing without banksmen, foul language, smell, parking, waste etc. The business was also having a detrimental effect on other harbour businesses. KM was instructed to write to the company reminding them of the need to remove their container in December 2013. KM to also check that the planning enforcement notice had been served.	KM
b)	Ferry pontoons KM reported that the Brixham pontoon was operational but that the Torquay facility had not been handed over as 'snagging' issues were still ongoing. KM explained that by the year end there would also be access gates and fencing to control the use of the pontoon and prevent inappropriate access to and from the Town Dock. He also anticipated that passenger signage would also be erected. KM advised that the revised tender documents for the frequent ferry service would be sent out later in September. WB expressed a concern for the safety of vessels given that there were sharp edges on the new pontoon. KM indicated that his first priority was to protect the harbour infrastructure but he agreed to investigate the scale of the problem.	KM
c)	Marine Conservation Zones KM reported that the Minister responsible had met with members of the British Ports Association and had accepted that the whole of the MCZ issue was a bit of a mess. It was also noted that the Welsh Assembly would not be adopting MCZs. It was suggested that not all of the 31 proposed zones would be adopted. KM continued by stressing that the shipping industry as a whole were to lobby the government during the forthcoming Maritime week. In summary KM concluded that all that could be done, had been done, to highlight the potential implications of an MCZ designation to the economy ,maritime events, the fishing industry ,cruise ship visits and leisure boating as a whole.	
d)	Parking Enforcement The Forum was reminded about the background to this matter. JT reported that the proposed contract with AS Parking Ltd had now been signed, staff trained and signage was awaited for Paignton harbour. JT stressed that the businesses, which on the whole preferred this option where harbour staff policed parking rather than current arrangements, would be informed of the implementation date. CC asked if there would be a relaxation in winter evenings. Both JT and KM responded that harbour staff attendance in the evenings would be dependent on problems arising. KM added that a similar system was also to be adopted at Torquay harbour, especially at the end of South Pier, adjacent to the entrance to Beacon Quay.	JT/KM

3.	Matters Arising	Action
e)	<p>Harbour website KM announced that the site was much improved and urged Forum members to view. He indicated that he hadn't received a great deal of feedback and that the take up in e-mail notification had been poor. KM reminded everyone that they could register online to receive Harbour Masters Notices, Newsletters, etc.</p>	<p>To note ALL</p>
f)	<p>Torquay Harbour fairway/Trinity House KM updated the Forum on his discussions with Trinity House on this matter. Trinity House had no objections to the starboard hand buoy being marked "5 Knots". KM pointed out that recorded incidents in the harbour entrance were minimal with only two reported so far this year. WB pointed out his ongoing concern about craft using the fairway buoy as a point to accelerate and decelerate, causing a significant amount of wash and subsequent risk. Following considerable debate and despite the lack of recorded incident data it was agreed to place another starboard hand buoy, marked "5 Knots", on the existing 5 knot line. It was also agreed that if necessary a port hand mark should be installed.</p>	<p>KM</p>
g)	<p>Quayside angling KM stated that the harbour staff aimed to act swiftly to control any unauthorised angling but if the problems persisted at Torquay he would install prevention measures similar to those used at Paignton harbour. JT stated that the installation seemed to have resolved the matter at Paignton.</p>	<p>KM</p>
h)	<p>Port Masterplan PL advised the Forum that the Port Masterplan had now been completed and the Interreg funding had been agreed to meet 50% of the cost.</p>	

4.	Capital Works	Action
a)	<p>Haldon Pier – update KM reported that the works to the inside of the Pier should resume over the winter months using the small amount of funding that was still available.</p>	
b)	<p>Princess Pier – update KM reminded the Forum that all of the works to the concrete part of the Pier were subject to an Environment Agency (EA) funding. KM stressed that the EA were now less responsive to large capital funding bids</p>	
c)	<p>Torquay inner harbour pontoon berths KM informed the Forum that the MMO licence had been applied for and that the contract would go out to tender in October. If bids were within the budget then the project should be operational by 1st April 2014.</p>	<p>KM</p>

5.	Town Dock	Action
	<p>KM informed the Forum that 8 new service bollards were to be installed (8 water points and 32 power sockets). It was highlighted that these additional facilities had been installed at the request of users and KM could not rule out an increase in charges to reflect the improvements.</p>	<p>KM</p>

6.	Tor Bay Harbour Business Risk Register	Action
	<p>KM gave the Forum an overview of the contents of the Business Risk Register stressing that it dealt with strategic risks and not operational risks. The Register had been circulated to the Harbour Committee. Forum members were welcome to offer any comments.</p>	ALL
7.	Maritime Events 2013 & 2014	Action
	<p>KM stated that there were only a few events remaining this year and that information was being gathered for the 2014 Maritime Events schedule. The Mayor (GO) complimented the harbour staff on the professional way in which they had supported the numerous events throughout the summer, with any difficulties being successfully resolved as they arose.</p>	
8.	Harbour Budget/Charges 2013/14	Action
	<p>KM made the Forum aware that Torbay Council had to make significant savings over the next two years and whilst there was no immediate demand on the harbour budget there was a clear indication that the Harbour Authority business unit would be expected to assist wherever possible. He emphasised that there was no intention to link this with harbour charges. KM suggested that the recommendation for harbour charges, in general, would be an increase in line with inflation (currently circa 3%), although the increase might be higher where facilities had clearly improved with new investment i.e. the Town Dock and passenger vessel charges.</p> <p>KM continued by stressing that his recommendation would be that any payments to the Council's general fund budget should be in the form of one off annual contributions through 2014/15 and 2015/16 and not a permanent arrangement. His view was that any significant contribution over and above the current arrangement was probably unsustainable. KM indicated that the Harbour Committee's Budget Review Working Party would consider a range of measures that could deliver short term savings or increased income that could translate into a larger contribution to the Council over the next two years. One example KM provided was taking on the responsibility for the harbourside public toilets. KM did warn the Forum that the current budget forecast was for a deficit and that the harbour's capital project list was significantly larger than the available harbour reserves fund.</p>	
9.	Safety of harbour sponsored events	Action
	<p>WB reported that he had witnessed that the water skiers taking part in the Regatta demonstration were not wearing buoyancy aids and he further doubted that kill cords were being used. KM agreed that this was unacceptable and agreed to investigate the matter with the organisers.</p>	KM
10.	Edge protection of new ferry landing stage	Action
	<p>This matter was dealt with under Matters Arising see 3 (b) above.</p>	

11.	Local Notices to Mariners	Action
	WB stressed the need for timely and consistent Local Notices to Mariners being issued by the Harbour Authority. KM agreed that improvement was clearly required and that he had already taken issue with his team for not distributing Notices in a timely manner for some events this summer. Although there had been a problem with the email distribution process via the website, the real issue was that the Notices were not being produced at the right time. KM suggested that his target was to publish all Local Notices to Mariners at least 7 to 10 days before an event.	KM

11.	Harbour Committee	Action
(a)	Upcoming agenda KM informed the Forum of the items on the agenda for the next Harbour Committee meeting on 23 rd September 2013 at the Berry Head Hotel in Brixham at 5.30pm.	

Next Meeting

Venue

Future meetings

3rd December 2013 10.30 am

Torquay Harbour Office

4th March 2014 10.30 am

Dates of Harbour

Committee

Meetings

23rd September 2013 5.30pm (Brixham)

16th December 2013 5.30pm (Torquay)

17th March 2014 5.30pm (Brixham)

Meeting Title	Brixham Harbour Liaison Forum
Venue	Brixham Harbour Office
Date	11 th September 2013 at 10.30am

Present	Capt P Labistour (PL)	Mrs A Blackburn (AB)	Mr M Mander (MM)
	Capt K Mowat (KM)	Mr R Smith (RS)	Mr M Stewart (MS)
	Cllr N Amil(NA)	Mr D Bartlett (DB)	

Agenda Items	1. Apologies
	2. Minutes of the last meeting
	3. Matters arising from the last minutes <ul style="list-style-type: none"> a)IFCA Byelaw changes b)Electric Recharge project c)Latent defects d)Torbay Lass
	4. Capital Works <ul style="list-style-type: none"> a) Fenders, Capping & Ladders b) Victoria Breakwater c) Sealift MDL d)Ice Plant
	5. Fish Market Advisory Group
	6. Launch & Recovery
	7. Maritime Events
	8. Crab care project
	9. Harbour Budget
	10. Harbour Committee <ul style="list-style-type: none"> a) Upcoming Agenda
	11. Dates of next meeting 5 th December 2013 at 1030

1.	Apologies for absence	Action
	Apologies were received from Dave Saunders, Robbie Richardson, Peter Bartlett, Bob Curtis and Cllr Vic Ellery.	

2.	Minutes of the last meeting	Action
	It was agreed that the minutes of the last meeting on the 22 nd May 2013, were a true and accurate record of that meeting.	

3.	Matters Arising	Action
a)	<p>IFCA Byelaw changes MM, from the IFCA, explained to the Forum that they are looking to bring out new byelaws that will allow easier and quicker management of the fishery and can be changed in the light of new data. This is to be done by introducing permitting byelaws and fishermen that are issued with a permit will have to agree to the terms and conditions of the permit. The final draft byelaws are to go to the Minister for approval next month.</p>	
b)	<p>Electric Recharge project PL informed the Forum that the MFV basin and the crane pier both now had the facilities to recharge all electricity used. The new system has had a few snagging problems but is now working well. The Harbour Authority hope that the new system will reduce electricity costs by as much as a third.</p>	
c)	<p>Latent Defects PL stated that the cost of putting right the remaining defects on the new Fish Quay building would be funded by the Harbour Authority. All the quotes for the work had now been received and it was expected that the defects will be resolved before the next Liaison Forum meeting.</p>	PL/DB
d)	<p>Torbay Lass PL informed the Forum that the Torbay Lass project is being led by Trinity Sailing. PL explained that the Harbour Authority is in support of the venture but was concerned that the boat could become a liability. Consequently the owners of the vessel will sign a legal document to say that if the final funding decision is 'no' then they will take the vessel away. If the Lottery funding application is successful then a full time funding officer will be appointed to oversee the financial aspects of the project. The final Lottery decision will not be made until June 2014, however, if the first round funding application is approved the vessel will move to Brixham in the next few weeks. KM asked about the final refit site for Torbay Lass and challenged the suitability of Oxen Cove as a location given the other pressures for use of that space.</p>	PL

4.	Capital Works	Action
a)	<p>Fenders, Capping & Ladders Project PL reported that the fenders, capping & ladders works were underway and on schedule. Most of the fenders were being replaced or repaired, the damaged capping was being refurbished and new ladders were being installed around the MFV basin. DB informed that a new and improved landing davit will soon be installed. KM suggested that written confirmation of the agreed location for the davit would be required from BTA prior to installation.</p>	PL/DB
b)	<p>Victoria Breakwater PL reported that after a full structural survey of the Breakwater, repair works of around £150,000 had been identified. The Harbour Authority and the Council have since secured funding for this work from the Environment Agency and the repairs should be undertaken in 2014/15.</p>	EA

4.	Capital Works	Action
c)	Sealift MDL PL informed the Forum that Brixham Marina (MDL) has just purchased one of only two 'Sealifts' in England. He indicated that it would be a welcome addition to the facilities that Brixham harbour can offer to visiting vessels. It will be able to lift vessels up to 15m in length.	
d)	Ice Plant Rick Smith from the Brixham Trawler Agents explained to the Liaison Forum about the new Ice Plant that is soon to be installed. Teignmouth Marine Services have been contracted to oversee the works and the project is due to be completed in a couple of months. The new unit will be more efficient in terms of both electricity and water consumption.	
5.	Fish Market Advisory Group	Action
	PL informed the Forum that a new group had been set up, made up of tenants in and around the new Fish Market. The purpose of the group is to address Fish Market management issues including any maintenance issues that arise. The first meeting was held last month and was deemed by all to be a success. It is expected that the meetings will take place every 3 months.	PL
6.	Launch & Recovery	Action
	PL reported that this matter had been raised by Dave Saunders who was concerned over the lack of staff on the slipways taking in launch & recovery fees and collecting visitor income. PL stated that the Harbour Authority had a member of staff retire last year who used to collect the monies from the slipways and he was struggling to fill the void. He went on to say that he would carry out an investigation and a cost benefit analysis over the winter period to see how to improve the situation in the future. KM reported that the income was currently down by some £10k on last year.	PL
7.	Maritime Events	Action
	PL stated that the Mayor was very pleased with the way in which the Harbour Authority team had supported a large number of maritime events throughout the Bay during 2013. He stated that several events had already confirmed for next year. KM raised a concern that not all events had been notified to the Harbour Authority. In particular he referred to a Challenger Yacht match racing event and late notification of a water-ski championship. PL agreed to raise this matter with Brixham Yacht Club.	PL
8.	Crab Care project	Action
	PL informed the Forum that the Harbour Authority has had a number of crab care signs made up and placed in designated crabbing areas around the harbour. The art work was provided by a local artist Lynne Peets and a lot of positive feedback had already been received.	

9.	Harbour Budget	Action
	<p>KM made the Forum aware that Torbay Council had to make significant savings over the next two years and whilst there was no immediate demand on the harbour budget there was a clear indication that the Harbour Authority business unit would be expected to assist wherever possible. He emphasised that there was no intention to link this with harbour charges. KM suggested that the recommendation for harbour charges, in general, would be an increase in line with inflation (currently circa 3%), although the increase might be higher where facilities had clearly improved with new investment i.e. passenger vessel charges.</p> <p>KM continued by stressing that his recommendation would be that any payments to the Council's general fund budget should be in the form of one off annual contributions through 2014/15 and 2015/16 and not a permanent arrangement. His view was that any significant contribution over and above the current arrangement was probably unsustainable. KM indicated that the Harbour Committee's Budget Review Working Party would consider a range of measures that could deliver short term savings or increased income that could translate into a larger contribution to the Council over the next two years. One example KM provided was taking on the responsibility for the harbourside public toilets. KM did warn the Forum that the current budget forecast was for a deficit and that the harbour's capital project list was significantly larger than the available harbour reserves fund.</p>	ALL to note

10.	Harbour Committee	Action
	<p>KM informed the Forum of the items on the agenda for the next Harbour Committee meeting on 23rd September 2013 at the Berry Head Hotel in Brixham at 5.30pm.</p>	ALL to note

Next Meeting	5 th December 2013	10.30 pm
Venue	Brixham Harbour Office	
Future meetings	6 th March 2014	10.30 am
Dates of Harbour Committee Meetings	23 rd September 2013	5.30pm (Brixham)
	16 th December 2013	5.30pm (Torquay)
	17 th March 2014	5.30pm (Brixham)

Agenda Item 10

PIs/Projects 2013/14

Quarterly report for 2013/14, AY2012/13 and 2013

No headings

Filtered by Service: Tor Bay Harbour Authority

Filtered by Flag: Include: Tor Bay Harbour Authority

Key to Performance Status:

Projects:

- No Data available
- Milestone Missed
- On Hold
- On Target
- Well Behind Target
- Behind Target
- Ahead of Target
- Well Ahead of Target
- Completed
- Terminated

Performance Indicators:

- No Data
- Well Below Target
- Below Target
- On Target
- Above Target
- Well Above Target

Key to +/- Column:

+ Higher figures are better - Lower figures are better OFF Direction cannot be determined

PIs/Projects 2013/14

Performance Indicators

Status Code	Title	+/-	Prev Year End	Annual Target	Q1 Act	Q2 Act	Q3 Act	Q4 Act	Actual to Date
On Target	<u>TDAMS01 Harbour estate lettings occupancy</u>	+	99.16%	100.00%	98.29%	99.15%			99.15% (2/4)
On Target	<u>TDAMS04 Navigation Lights availability</u>	+	98.36%	100.00%	98.37%				98.37% (1/4)
Well Below Target	<u>TDAMS07 Brixham Harbour Fish Tolls</u>	+	£674,819.53	£650,000.00	£138,371.25				£138,371.25 (1/4)
Data not due	<u>TDAMS08 Harbour Users Survey</u>	+	80.7%	81.0%	n/a	n/a	n/a		n/a
Data not due	<u>TDAMS09 To monitor and support staff through induction and appraisal reviews</u>	+	90%		n/a	n/a	n/a		n/a

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PIs/Projects 2013/14**Performance Indicators**

Status Code	Title	+/-	Prev Year End	Annual Target	Q1 Act	Q2 Act	Q3 Act	Q4 Act	Actual to Date
Data not due	THARB08 <u>To Produce and Review a Risk Register for the Business Unit</u>	+	Yes		n/a	n/a	n/a		n/a
Below Target	THARB11 <u>Reduce the number of reportable accidents including (RIDDOR)</u>	-	0	0	1				1 (1/4)
Data not due	THARB13 <u>Maintain the bilateral agreement with the UK Hydrographic Office</u>	+	Yes	Yes	n/a	n/a	n/a		n/a
Data not due	THARB16 <u>To Provide Visitor Moorings</u>	+	Yes		n/a	n/a	n/a		n/a
Data not due	THARB17 <u>Implement the safety management improvement plan</u>	+	93%		n/a	n/a	n/a		n/a
Data not due	THARB21 <u>Test and Review a Business Continuity Plan for the Business Unit</u>	+	Yes		n/a	n/a	n/a		n/a
Well Above Target	THARB23 <u>To Reduce Staff Absence</u>	-	1.956%	2.100%	0.712%				0.730% (5/12)
Data not due	THARB25 <u>To keep existing businesses and attract new activities</u>	+	Yes		n/a	n/a	n/a		n/a
Above Target	THARB26 <u>% Variation on Budgeted Income - Tor Bay Harbour Authority</u>	+	14.80%	0.00%	2.56%	4.19%			4.19% (2/4)
Below Target	THARB27 <u>% Variation on Budgeted Expenditure - Tor Bay Harbour Authority</u>	-	6.94%	0.00%	2.53%	3.83%			3.83% (2/4)
On	THARB28 <u>Undertake routine</u>	+	Yes	To undertake routine maintenance of	Yes				Yes (1/4)

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PIs/Projects 2013/14**Performance Indicators**

Status Code	Title	+/-	Prev Year End	Annual Target	Q1 Act	Q2 Act	Q3 Act	Q4 Act	Actual to Date
Target	<u>maintenance of harbour infrastructure</u>			harbour infrastructure					
On Target	THARB29 <u>Issue local Notices to Mariners and enforce Harbour Byelaws</u>	+	Yes	Yes	Yes				Yes (5/12)
Data not due	THARB31 <u>Safety Management System audit completed and improvement plan agreed</u>	+	Yes		n/a	n/a	n/a		n/a
Data not due	THARB32 <u>Review and exercise the Tor Bay Harbour Emergency Response Plan</u>	+	Yes	Yes	n/a	n/a	n/a		n/a
Data not due	THARB33 <u>Review the delegated powers of the Executive Head of Tor Bay Harbour Authority</u>	+	Yes	Yes	n/a	n/a	n/a		n/a
On Target	THARB35 <u>Refresh the Tor Bay Harbour Website</u>	+	Yes	Yes	Yes				Yes (5/12)
On Target	THARB37 <u>Continue Benchmarking through relevant trade and professional associations</u>	+	Yes	Membership and participation continues with the British Ports Association, UK Harbour Masters Associ	Yes				Yes (1/4)
Data not due	THARB39 <u>Complete Equality Impact Assessments</u>	+	Yes		n/a	n/a	n/a		n/a
Data not due	THARB40 <u>Implement Equality Impact Assessment Improvement Plans</u>	+	Yes		n/a	n/a	n/a		n/a
Data not due	THARB42 <u>To review the Tor Bay Harbour Operational Moorings Policy</u>	+	Yes	Yes	n/a	n/a	n/a		n/a
Data not due	THARB51 <u>Lay seasonal 5-knot buoys & navigational marks</u>	+	Yes		n/a	n/a	n/a		n/a

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PIs/Projects 2013/14

Performance Indicators										
Status Code	Title	+/-	Prev Year End	Annual Target	Q1 Act	Q2 Act	Q3 Act	Q4 Act	Actual to Date	
Data not due	THARB59 <u>Agree the Tor Bay Harbour Authority Business Plan</u>	+	Yes	Yes	n/a	n/a	n/a	n/a	n/a	
Data not due	THARB60 <u>Produce an Asset Management Plan for the Business Unit</u>	+	Yes	Yes	n/a	n/a	n/a	n/a	n/a	
Data not due	THARB62 <u>Set the Tor Bay Harbour Charges and Harbour Budget</u>	+	Yes		n/a	n/a	n/a		n/a	
Data not due	THARB64 <u>Set up an appropriate Audit Plan for Tor Bay Harbour Authority</u>	+	Yes		n/a	n/a	n/a		n/a	
Data not due	THARB65 <u>% of responses who believe Torbay Harbour Authority are properly managing safety in Torbay Harbour</u>	+	95.3%		n/a	n/a	n/a		n/a	
Data not due	THARB70 <u>Annual audit/inspection from Trinty House</u>	+	Yes		n/a	n/a	n/a		n/a	
Data not due	THARB71 <u>Manage the seasonal beach/harbour patrol craft</u>	+	Yes		n/a	n/a	n/a		n/a	
Below Target	THARB73 <u>Percentage of Harbour staff with a CPD record in place</u>	+	85.0%	100.0%	90.0%				90.0% (1/4)	
On Target	THARB74 <u>To hold quarterly meetings with harbour users and stakeholders</u>	+	Yes	Yes	Yes				Yes (1/4)	
Data not due	THARB76 <u>Number of Maritime Events supported</u>	+	38		n/a	n/a	n/a		n/a	

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Print Date: Tuesday, September 17, 2013 09:25

PIs/Projects 2013/14**Projects**

Project Status	Code	Title	Project End	Last Review Date	Achieved	Missed	Arising
On Target	THARB54	<u>Deliver a "Port Masterplan" for Tor Bay Harbour</u>	30/09/2013 (due)	31/03/2013	Draft plan due to go out for consultation in April		
On Target	THARB64	<u>Explore marketing opportunities</u>	31/03/2015 (due)	03/09/2013			
On Target	THARB47	<u>Help to produce a Coastal Zone Management Plan in consultation with stakeholder groups</u>	31/03/2014 (due)	01/09/2013			
Behind Target	THARB49	<u>Improve passenger landing facilities at Torquay & Brixham</u>	30/09/2013	15/09/2013		Brixham Pontoon partial handover at end of May.	
On Target	THARB68	<u>Influence decision making over the location of the Marine Conservation zones</u>	30/09/2015 (due)	03/09/2013	Lobby continued via the British Ports Association.		
On Target	THARB67	<u>Influence decision making over the management measures of the new SAC in Torbay</u>	31/03/2015 (due)	03/09/2013			
On Target	THARB48	<u>Investigate renewable energy projects for use on the harbour estate</u>	01/04/2014 (due)	01/09/2013			
Completed	THARB36	<u>Produce a new Tor Bay Harbour website with up to date/live weather and tidal data</u>	30/04/2013	30/04/2013	New website launched at the end of April 2013		
On Target	THARB20	<u>Replace chain mooring with pontoon berths in Torquays inner harbour</u>	01/04/2014 (due)	26/02/2013	Meeting with Project Manager - Sam Atratchi (TDA) on 26th February 2013. Commenced procurement of consulting engineers.		
Behind	THARB31	<u>Review and improve the Safety</u>	31/10/2013	15/09/2013		MarnIS acquired but	

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PIs/Projects 2013/14

Projects								
Project Status	Code	Title	Project End	Last Review Date	Achieved	Missed	Arising	
Target		<u>Management System software</u>	(due)				additional accident/incident reporting module still awaited.	
No Data available	THARB66	<u>To produce, promote and reprint the Torbay Harbour Guide</u>	28/02/2014 (due)					
Behind Target	THARB69	<u>Undertake Energy Audits at each enclosed harbour</u>	31/03/2015 (due)	03/09/2013				
On Hold	THARB55	<u>Working with stakeholders to investigate options to improve the management of the new Fish Market</u>	28/03/2014 (due)	01/09/2013				

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